



# WATERPERRY with THOMLEY PARISH COUNCIL

March 2015

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday  
25<sup>th</sup> March 2015 in the Lecture Room, Waterperry Gardens

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## MINUTES

Present: Sue Parker, Adrian Peake Daryl Atkinson, Lawrence Wootten (left at 9.30pm)  
Apologies: Dean Fonge  
Also Present: Seven members of the parish

### Actions

- 1) There were no declarations of interest for the meeting.
- 2) Minutes of the previous meetings on 4<sup>th</sup> March 2014 that were sent by email to all councillors were approved and signed.
- 3) Matters carried forward from previous minutes:
  - a. Recreation Ground Maintenance, Inspection and Legal Requirements:
    - Legal requirements for signage to be progressed further. SP
    - Treatment for Gates using Sikkens Cetol HLS, Filter 7 or Sadolin Extra. All
    - Weekly Routine and Quarterly Inspections by the clerk, councillors and volunteers. All
    - First Recreation Ground Yearly Inspection to be done in August 2015. Clerk
    - The councillors agreed to check marquee when next being used and arrange cleaning/repair if necessary. All
  - b. Matters arising from the Recreation Ground Trust AGM September 2014:
    - Adrian said the application to the Charities Trust to change the governing document was still in progress but would take time. Once permission had been obtained he confirmed he planned to amend the Terms of Reference objectives for the Trustees and distribute to all the trustees. AP
    - Next AGM to be arranged for August/September 2015.
  - c. Flooding on the Waterperry to Worminghall Road:
    - Issues raised concerning flooding and trimming of the hedges were taken seriously by the parish council.
    - Dean said he could plan to trim the hedges sometime later this year and said he did now plan to deal with the ditches within his fields. He would also look at whether the branches could be trimmed at the S Bend to improve visibility and make it safer for traffic coming into the village. DF
- 4) Public Open Session:

Several parishioners spoke of their strong concerns over a potential traveller site on Menmarsh Road in Thomley and updated the councillors with their knowledge of the history of the site.
- 5) Finance:

The clerk's charity payment cheques totalling £300 for his work in 2014/15 were signed. The clerk to hand the cheques to the relevant charities. The cheque for OALC membership for 2015/16 was signed ready to send in the new financial year Clerk

The following accounts/receipts were previously approved, or approved at this meeting, and paid:

S Parker (Key cutting for padlock x3)	£9.90	(From Petty Cash)	Clerk
Clerk's Charity Donation (SES Ice House Restor'n)	£150.00	(Cheque 100152)	to make
Clerk's Charity Donation (Waterperry PCC)	£150.00	(Cheque 100153)	payments and
OALC Membership 2015/16	£133.07	(Cheque 100154 for 2015/16)	bank money

The following items were received since the previous meeting:

None as required

- 6) May Elections:  
The clerk handed Nomination Packs to the councillors in attendance and confirmed that one would be given to Dean. The clerk showed the Election Notices and confirmed these would be put on the noticeboard as was required. The clerk mentioned that the Nomination Packs must be personally handed in to the Election Office in Abingdon this time due to the fire of the SODC offices in Crowmarsh Gifford. Clerk
- 7) Parish Council Events – The following events were agreed:
- a) Litter Pickup – Saturday 18th April at 10am at the Noticeboard. The clerk confirmed that around 15 litter pickers, gloves and hi-vis jackets would be borrowed from Biffa for the event as well as bags being supplied and that collection of the rubbish would be made. The risk assessment was shown and agreed with a small amendment suggested by Adrian. Checks with the insurance company will be made. It was agreed to do part of the main road as well as the village, churchyard and the lane. Clerk
- b) Annual Parish Meeting – Wednesday 20th May. The clerk confirmed there would be a presentation on the Waterperry Gardens Ice House Restoration Project. The clerk agreed to invite the District and County Councillors and to arrange refreshments. Clerk
- 8) Recreation Ground Maintenance:
- Signs: Sue agreed to progress this quickly due to the legal requirements and would send to the councillors and clerk the design and wording for review. SP
- Padlock: Sue agreed to put the padlock on the gate when all the keys had been handed out. She confirmed that Windmill Landscapes had done the first cut of the recreation ground but had not yet met with them to further discuss the verge outside the recreation ground as well as a path in the long village verge. Sue agreed to discuss with Waterperry Gardens about mowing the large village verge after the daffodils had had time to prepare for next year and at the end of the mowing season. SP
- Bin: Lawrence mentioned that he had emptied the bin and that there was a knack to getting the lid of using a screwdriver. He thought people would be able to work it out but was willing to show them if necessary. LW
- Land Registrations: Adrian said he had received revised documentation explaining that the Recreation Ground Trustees were registering the land on behalf of the Trust and that the parish council voluntarily looked after the recreation ground, but had not had time to review. Adrian will progress this. AP
- 9) Correspondence:  
Postal correspondence was reviewed.
- 10) Planning Applications:  
[P15/S0597/HH](#) – Meadow Barn Waterperry Road Worminghall HP18 9JF – Demolition of outbuilding 2 and proposed rear extension to existing dwelling. All single storey.  
Waterperry Parish Council has no strong views on this application. However the following Councillor comments were agreed: 1. Concern about compliance to Green Belt Policies. 2. Concern about incremental development - extension by stealth. 3. Design concerns in respect to the flat roof.  
The clerk will enter details on the SODC planning website. Clerk
- 11) Review of recent letters sent by the PC:  
Sue showed the councillors the response letter from planning enforcement that was raised on the parish council's concerns that a new entrance to Rectory House had not been put in and the use of the old entrance was preventing the hedge that was specifically mentioned in the planning application to hide the size of the new building from being put in. The councillor's agreed that there was nothing more that could be done and hoped the new driveway and hedge would be done by the owners as soon as possible and then the concrete blocks would presumably be removed to make the village look much tidier.  
The clerk confirmed that no response had been received from Waterperry Gardens and Waterperry House to the letters sent concerning the speed of traffic of their staff, deliveries and customers. The clerk agreed to send an email requesting a response. Clerk
- The clerk also confirmed that no response had been received from the resident requesting the overgrowth be cut back and that it had not been done. Daryl agreed to discuss this with the neighbour who looks after the resident. DA
- 12) Potential Traveller Site in Thomley SODC Consultation:  
The councillors discussed this in detail asking further question to the parishioners from near the proposed site. Sue agreed to report to the SODC Consultation the parish council's concerns. SP

13) Any Other Business:

The clerk mentioned that he had had a meeting with Keith Stenning and Councillor Anne Purse last Thursday to discuss how to improve the village road and agreed to email Keith Stenning with what was discussed and agreed. Further details are available in the report from the clerk.

Clerk

14) The date of the next meeting, for planning applications only, was agreed outside of the meeting and will be on Wednesday 8<sup>th</sup> April 2015 in the Lecture Room, Waterperry Gardens at 7.30pm.

The date of the meeting afterwards, to include the annual meeting of the parish council, will be on Wednesday 13<sup>th</sup> May 2015 in the Lecture Room, Waterperry Gardens at 7.30pm.

The Annual Parish Meeting (APM) will be on Wednesday 20<sup>th</sup> May 2015 in the Lecture Room, Waterperry Gardens at 7.30pm, for which all parishioners are invited for a presentation on Ice Houses and the Waterperry Ice House Restoration Project.

Meeting closed at 09:45pm

Additional Notes:

- a. Send PC Meeting update for the Parish Magazine and this to be done on a regular basis.
- b. Send email correspondence to councillors as and when it comes in.
- c. PC Events to be arranged earlier and tasks delegated to councillors and volunteers

Clerk

Clerk

Clerk