



# WATERPERRY with THOMLEY PARISH COUNCIL

October 2017

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday  
18<sup>th</sup> October 2017 in the Lecture Room, Waterperry Gardens

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## MINUTES

Present: Sue Parker, Lawrence Wootten, Dean Fonge, Royston Davis  
Apologies: Daryl Atkinson  
Also Present: District Councillor John Walsh

### Actions

- 1) There were no declarations of interest for the meeting. Although Dean is the immediately adjacent landowner, with a possible perceived interest, it was agreed that the PC would welcome his comments on the planning application, but that he would not vote on this matter.
- 2) Minutes of the previous meeting on 6<sup>th</sup> September 2017 sent by email to all councillors approved and signed.

Matters carried forward from previous minutes:

- a. Finance: Claim contribution for the mowing of the village verge, as OCC no longer does it, to use towards the mowing costs. Clerk
- b. Administration: Clerk to update Financial Regulations and Financial Management Risk Assessment with changes such as increasing petty cash limit in revision marking and send to councillors for confirmation. Risk Assessments for new office equipment and cabinet and defibrillator. Clerk
- c. HWW Mag: Although the magazine does manage to cover its costs, the parish council agreed to donate a split of any reasonable shortfall if this did happen in the future. Lawrence agreed to check with Holton and Waterstock parishes if they would agree as well. LW  
Lawrence agreed to request Bank Statements for the new HWW Village Mag account to be produced monthly on the 15<sup>th</sup>, and to look into whether on-line banking would be more appropriate. LW
- d. Recreation Ground: Royston to sand and treat the picnic table and bench, along with treating the high fence in the recreation ground, and will purchase treatment. RD
- e. Website Maintenance: Lawrence agreed to show the clerk how to maintain the parish council website. LW / Clerk

- 3) Public Open Session:  
SODC John Walsh mentioned the Local Plan 2032 second consultation, which is available for public comment. He also joined in some discussion about the proposed OxCam Expressway.
- 4) Finance:  
2017/18 Expenditure for the year reviewed against Budget and agreed.  
2017/18 Accounts for the year reviewed and agreed were correct.

Quotes for Insurance Renewal for 2017/18 and Internal Audit 2017/18 were agreed.

The councillors at the meeting and the clerk confirmed their personal compliance with the Statement of Fact and General Details in the parish council insurance policy.

The following accounts/receipts were previously approved, or approved at this meeting, and paid:

A Cave (Water, etc for Defib Training Session)	£4.55	(petty cash)	Clerk
S Parker (Paint Brushes, etc for Tel Box)	£6.00	(petty cash)	to make
Came and Company (PC Insurance)	£330.00	(cheque 100196)	payments and
L Wootten (Website Renewal)	£50.00	(cheque 100197)	SP to bank
S Parker (Electrician for Defib Cabinet)	£50.00	(cheque 100198)	money as
			required

The following items were received since the previous meeting:

None

- 5) Recreation Ground:  
Inspection Emails: The councillors confirmed they do the recreation ground inspections when requested on the rota, and in future will send an email confirming this as soon as they have completed it. ALL  
Spring Tidy: Royston agreed to progress his tasks for the tidy of the recreation ground. RD  
Sue confirmed the football net and two grass mats for the swings had been ordered and would be delivered soon, and Lawrence agreed to install them. LW  
Land Registration: Sue said she would progress by confirming exactly what the solicitor requires and to mention to him that no invoice had been received. SP
- 6) Oxford-Cambridge Expressway (O2C / OxCam):  
Sue and the clerk attended a second meeting in Cuddesdon on Tuesday last week, which County Councillor Kirsten Johnson also attended, with other local parish councils to further discuss the potential of O2C (or OxCam as it is now being called). Sue to again raise awareness to the parishioners. SP
- 7) Waterperry Gardens Increased Traffic:  
Sue mentioned that she was aware that Waterperry Gardens was installing Brown Tourist Signs on the M40 Junctions 8/8A in a bid to increase trade by 20%. Sue questioned why there was no consultation with the village beforehand and reminded the PC of the concerns expressed by villagers about increased traffic resulting from the new farm shop. The other councillors were not concerned.
- 8) Update on Village Projects:  
Cabinet/Defibrillator Checks: With the Defibrillator now Live, as well as the telephone box having been painted, the clerk said he would do the weekly checks and log monthly on the Webnos Website that it had been done, as required under the Scheme with CHT. Sue was happy to do the checks when the clerk is away. Clerk / SP  
Rec/Verge Additional Cuts and Quote for 2018: Quote for two additional cuts of the recreation ground, which were also required last year, and a third cut of the village verge back to the hedge, and including the part previous not done from the white gate to the village entrance for £278 agreed.  
Quote for the whole of 2018 for fifteen cuts of the recreation ground and three cuts of the whole of the large village verge back to the hedge for £1,215 + VAT also agreed. Clerk to inform contractor on both Clerk  
Pear Tree for Village Verge: Agreed for Royston to remove the dead pear tree along with the wooden frame, and to determine at the next meeting whether a new pear tree is required to replace the gap. RD  
Neighbourhood Planning: Agreed that villagers' / parishioners' involvement would be required for this and Sue agreed to request assistance from them in the next edition of the village magazine. SP  
Playground Sign: County Councillor Kirsten Johnson is progressing this.  
Village Road Repairs / Traffic Speed Reduction: Awaiting update from OCC on when road repair along large village verge and at farmyard entrance would be done. Sue referred to details she had read about changes that allowed 20mph zones or speed limits to be more easily implemented and agreed to write to OCC Highways Keith Stenning for his response on progressing this. SP  
Community Emergency Planning: Again, it was agreed that villagers' involvement is definitely required for this, and although no response from request in last months' magazine, Sue agreed to request volunteering help from them in the next edition of the village magazine. SP
- 9) Correspondence: No Post or email correspondence to review in the meeting.
- 10) Planning: [P17/S3511/FUL](#) – Manor Farm Waterperry OX33 1LB – Alteration to parking arrangement on application P15/S1875/FUL to include change of use of part of farmland to residential curtilage and variation of condition 3 of Planning Permission P15/S1875/FUL.  
The parish councillors discussed this application and agreed that Waterperry Parish Council agreed its response to this application was No Strong Opinion. Clerk to enter details on the SODC planning website. Clerk
- 11) Any Other Business: None.
- 12) Other than possible meetings for planning applications, the date of the next meeting will be on Wednesday 22<sup>nd</sup> November 2017 in the Lecture Room, Waterperry Gardens at 7.30pm.

Meeting closed at 9:25pm