



# WATERPERRY with THOMLEY PARISH COUNCIL

8<sup>th</sup> June 2023

To Members of the Council: you are summoned to attend the **Annual Meeting of Waterperry with Thomley Parish Council** to be held in the classroom at Waterperry Gardens on

**Thursday 8<sup>th</sup> June 2023 at 7.00pm**

**ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING**

Contact: Lawrence Wootten – Clerk/RFO – Hove Cottage, 7 Waterperry

Email: [mail@waterperry.org](mailto:mail@waterperry.org) Tel: 07808 761710

WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## A G E N D A

### 1) WELCOME AND APOLOGIES FOR ABSENCE

### 2) DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY

### 3) PUBLIC OPEN SESSION –

A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting including planning applications, but also in the interests of wider public interest.

### 4) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

### 5) MINUTES FROM THE MEETING HELD ON 11<sup>th</sup> May 2023

- a) To approve the minutes as a correct record and the Chairman sign them.
- b) Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision.

### 6) FINANCE AND ADMINISTRATION

- a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation.
- b) To consider and approve the corrected Accounting Statements (AGAR Section 2) for 2022/2023.
- c) To receive the Annual Internal Audit Report 2022/2023.
- d) External Audit
  - i. Certificate of Exemption – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review
  - ii. Annual Governance Statement – to consider the questions and respond accordingly.
  - iii. Audit Accounting Statements – to consider and agree the accounting statement figures.
  - iv. Electors' Rights – to note the dates of the Exercise of Public Rights as Monday 12<sup>th</sup> June to Friday 21<sup>st</sup> July 2023.
  - v. Statement of Variance – to consider the draft Statement of Variance.
- e) Invoices for Payment – to approve invoices for payment itemised on the payment schedule.

### 7) PLANNING - to consider all recent applications received from South Oxfordshire District Council detailed below and any other applications submitted between the circulation of this agenda and the meeting:

### 8) PARISH PROJECTS

- a) Recreation Ground Land Registration – to receive an update.
- b) Recreation Ground - to consider Recreation Ground Working Party recommendations.

- c) Village verges – to receive an update.
- d) Defibrillator telephone box – to update on repainting/refurbishing the telephone box.
- e) Parish Noticeboard – to receive an update.

**9) COUNCILLOR AND CLERK TRAINING –**

- a) to consider and OALC training courses currently offered and approve councillor and clerk attendance
- b) to receive update on training received.

**10) CORRESPONDENCE –** To note correspondence received not otherwise on the agenda where decisions are not required.

**11) ITEMS FOR INFORMATION OR NEXT AGENDA**

- a) New subjects raised will be tabled for the agenda of the next meeting.

**12) DATE OF NEXT MEETING TO BE AGREED**

**LAWRENCE WOOTTEN**  
**PARISH COUNCIL CLERK**  
**5<sup>TH</sup> JUNE 2023**