



WATERPERRY with THOMLEY PARISH COUNCIL

April 2016

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday 27th
April 2016 in the Lecture Room, Waterperry Gardens

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MINUTES

Present: Sue Parker, Dean Fonge, Daryl Atkinson, Lawrence Wootten, Royston Davis
Apologies: None
Also Present: Four village residents

Actions

- 1) There were no declarations of interest for the meeting.
It was agreed that the chairman would respond to SODC on the clerk's LDP application, rather than the clerk doing this himself.
- 2) Minutes of the previous meeting on 30th March 2016 that was sent by email to all councillors were approved and signed.

Matters carried forward from previous minutes:

- a. Gate Treatment: Agreed to buy the treatment for the gates using Sikkens Cetol HLS, Filter 7 or Sadolin Extra in spring. Clerk
 - b. Finance: The clerk agreed to arrange for the bank mandate to be changed to remove Adrian Peake and to add Lawrence Wootten. Sue offered to pick up the form from the bank. Clerk
SP
 - c. Emergency Plan: It was agreed to discuss possible use of classroom with Waterperry House SP
 - d. Brookes Parking on Waterperry Road: It was suggested a car count to be done within the next month so it can be compared with one done after the new parking rules and charges become effective in October. Any
- 3) Public Open Session:
A parishioner voiced concern about verges around the village where they have eroded due to vehicles driving over them. Other items brought up were a 20mph speed limit and homemade signs trying to slow traffic down. The councillors agreed to include all of these on the agenda for the Annual Parish Meeting in May and Sue agreed to make enquiries prior to the meeting. SP
 - 4) Finance:
The 2015/2016 Expenditure against Budget reviewed and agreed it was acceptable.
The latest bank statement reviewed against the accounts to confirm accuracy.
The clerk mentioned that he was progressing the Annual Audit. Clerk

The following accounts/receipts were previously approved, or approved at this meeting, and paid: Clerk
None to make
The following items were received since the previous meeting: payments and
None bank money
as required
 - 5) Arrange Dates in May for AMC and APM with ideas:
It was agreed to hold both of these on the 25th May, the Annual Meeting of the Council (AMC) at 7.30pm and Clerk / SP
and the Annual Parish Meeting (APM) at 8pm. Ideas were discussed and the chairman and clerk agreed to commence making arrangements.
 - 6) Recreation Ground Maintenance / Marquee:
Annual Inspection: Sue mentioned that Park Leisure had arranged for a fitter, from the manufacturer of the play equipment fitted last year, had been today to make some changes to the logs and check the swing chains. Sue agreed to check what had been done at the weekend. SP

Sue offered to establish ownership of the fence on the left of the recreation ground, which was rotting as per the item in the annual inspection report.	SP
<u>Signs:</u> The new sign will be placed on the recreation ground gate when it has been revised to hang on the gate.	SP
<u>Review of Rec Ground Trees:</u> Checking the trees is now included as part of the quarterly recreation ground inspection, but the parish council asked that parishioners should notify them if they had any concerns about any tree or branch on or near the recreation ground or on the village verge.	Clerk
<u>Land Registration:</u> Sue mentioned that the Charity Commission had mentioned there was a form available for vesting land. Sue agreed to ask OALC and SODC for advice of what arrangements other small villages have and to fill in the Charity Commission's non-committal form.	SP
<u>Marquee Storage:</u> It was agreed that the marquee will be moved to its new location at the weekend.	RD / Clerk
7) Summer Event on Queen's 90 th Birthday Weekend: Discussed in detail and Kate Parsler agreed to be the organiser and would arrange a meeting for next week. Grant money from SODC of up to £90 offered by SODC. Risk assessment required.	All Clerk
8) Potential Defibrillator, Bin and Goal Post/Net: After discussing a new bin due to issues of opening it, Royston suggested that he could manipulate the bin so it opened easier. Agreed to discuss the defibrillator with villagers at the annual parish meeting. It was agreed that the goal net should be replaced, but that the goal post is fit for purpose. Daryl offered to ask Sally to source a replacement net, as she was part of the PC at the time it was originally purchased.	RD Clerk DA
9) Water Leaks in Village: Discussed and agreed no action to be taken.	
10) Planning Applications: P16/S1188/LDP – 25 Waterperry OX33 1LB – New detached garage to side. The councillors could not see any issues with this being Permitted Development. The chairman will enter details on the SODC planning website, as the LDP was for the clerk's property.	 SP
11) Correspondence: None.	
12) Any Other Business: None.	
13) Update on Code of Conduct: Members of the public left the meeting and the Chairman then instigated a discussion between councillors to ensure all have full understanding of the Code of Conduct and Standing Orders to which all have agreed. It was agreed that all councillors should follow that guidance in all correspondence and discussions relating to Parish Council business. The clerk also gave copies to all of the new guidance on 'Bias in Decision Making' issued by SODC Monitoring Officers in February 2016, which was discussed particularly in relation to planning applications.	
14) The date of the next meeting will be on Wednesday 25 th May 2016 in the Lecture Room, Waterperry Gardens at 7.30pm incorporating the AMC and APM at 8pm.	
Meeting closed at 10:15pm	
Additional Notes:	
a. Arrange PC Events earlier and tasks delegated to councillors and volunteers.	Clerk
b. Weekly Routine and Quarterly Inspections by the clerk, councillors and volunteers.	All
c. Litter Pick in March 2017	
d. Annual Inspection Renewal Form	Clerk
e. Include rec gate closing correctly in Quarterly Inspections	Clerk
f. Include details in June Mag for Rec Ground Trees, etc	Clerk

