



# WATERPERRY with THOMLEY PARISH COUNCIL

6<sup>th</sup> May 2021

Minutes of Waterperry with Thomley Parish Council meeting held on Thursday 6<sup>th</sup>  
May 2021 at 7:00pm via Zoom

Contact: Sharon (Popsie) Wootten (Clerk)  
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## MINUTES

Present: Sue Parker, Lawrence Wootten (Deputy Clerk/Responsible Financial Officer),  
Daryl Atkinson, Royston Davis,  
Simon Melton  
Apologies: Popsie Wootten

### Actions

- 1) No declarations of interest.
- 2) a. Minutes of the previous meeting on 21<sup>st</sup> April sent to all councillors approved and signed and will be added by the clerk to the website. **Clerk**  
b. Any matters arising were discussed under the relevant sections below.
- 3) No matters raised as no members of the public were in attendance.
- 4) a. The Internal Auditor's letter to the Parish Council was discussed – there no action points as the 2019/20 audit had been completed late. A thorough Internal Auditor's report would be received as part of the 2020/21 AGAR and the recommendations made in that document would be actioned by the Parish Council.  
External Audit Governance Statement for 2019/20 completed and signed by Chairman and RFO.  
External Audit Accounting Statements for 2019/20 completed and signed by Chairman and RFO  
AGAR 2019/20 Certificate of Exemption from External Audit signed by Chairman and RFO. Document to be sent to External Auditor by RFO. **RFO**  
Now that all aspects of the 2019/20 AGAR had been completed, the Parish Council agreed to issue the Notice of Public Rights of Inspection on Friday 7<sup>th</sup> May, with the period of inspection beginning on Monday 10<sup>th</sup> May. Notice to be issued on the Parish Council website and noticeboard. **RFO**  
It was agreed to add all relevant documents relating to the 2019/20 AGAR to the Finances 2019/20 section of the Parish Council website. **Clerk**  
b. The following accounts/receipts were previously approved, or approved at this meeting, and paid. Clerk to arrange posting of cheque. **Clerk**  
Community Heartbeat Trust - £151.20 (cheque 100262)
- 5) a. No further developments on the registration of the recreation ground land.  
b. It was noted that Taylor Landscapes had already made 2 cuts in the recreation ground. Discussion of improvements to the recreation ground furniture was carried forward.

- 6) The Planning Application received was under permitted development and therefore no comments could be made by the Parish Council.
- 7) No correspondence received.
- 8) No other business.
- 9) It was proposed at the previous meeting (21<sup>st</sup> April) that the Annual Parish Council Meeting and Annual Parish Meeting would take place on Wednesday 19<sup>th</sup> May. Since Zoom meetings would no longer be “legal” and indoor meetings would not be Covid-compliant, the meeting would need to be held outdoors and Sue would ask Waterperry Gardens if the marquee outside the tea rooms could be used. It was agreed to review the weather situation a week before the proposed date and, if the forecast looked wet, the meetings would be put back by a week (to Thursday 27<sup>th</sup> May)
- 10) Meeting closed at 8.00pm