



# WATERPERRY with THOMLEY PARISH COUNCIL

March 2017

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday  
1<sup>st</sup> March 2017 in the Lecture Room, Waterperry Gardens

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## MINUTES

Present: Sue Parker, Lawrence Wootten, Daryl Atkinson, Dean Fonge, Royston Davis  
Apologies: None  
Also Present: District Councillor John Walsh

### Actions

- 1) Dean declared an interest in the Planning Applications relating to Manor Farm.
- 2) Minutes of the previous meetings on 18<sup>th</sup> January 2017, sent by email to all councillors, approved and signed.

Matters carried forward from previous minutes:

- |   |       |
|---|-------|
| a. <u>Finance</u> : Claim contribution for the mowing of the large village verge as OCC no longer does it, and this small amount of money could be put towards one of the village road projects.  | Clerk |
| b. <u>Emergency Plan</u> : Sue agreed to discuss possible use of classroom with Waterperry House.   | SP    |
| c. <u>Donation</u> : The parish council agreed to a £100 donation to the Maple Tree Centre in Wheatley, which lost funding from OCC last year. Awaiting details of how to pay the donation.   | Clerk |
| d. <u>HWW Mag</u> : Although the magazine does manage to cover its costs, the parish council agreed to donate a split of any reasonable shortfall if this did happen in the future. Lawrence agreed to check with Holton and Waterstock parishes if they would agree as well. | LW    |

- 3) Public Open Session:  
John Walsh spoke about the proposed Unitary Council and the latest Local Plan Consultation.

- 4) Finance:  
Agreed latest bank statement matched cashbook and expenditure against budget reviewed.  
The clerk to chase the bank for the new bank account to run the HWW Parish Magazine. Confirmed no individual audit required, but parish council cashbook to hold full details of new account and this included in the annual return. Clerk

The following accounts/receipts were previously approved, or approved at this meeting, and paid:	Clerk
OALC Membership £133.07 (cheque 100184)	to make
OALC Training Course for Royston Davis £78.00 (cheque 100185)	payments and
The following items were received since the previous meeting:	bank money
None	as required

- 5) Administration:  
For the review of the Financial Regulations and Financial Management Risk Assessment, changes requested by the clerk especially to increasing the petty cash limit. Documents to be updated in Revision Marking and sent out for confirmation. Clerk  
For the review of the Standing Orders, no changes were requested.  
The clerk asked if any councillors needed to update their Register of Interests and all said no.

- 6) Litter Pick:  
Clerk confirmed arrangements for litter pickers, sacks, gloves and high visibility jackets made and the event advertised in parish magazine. Councillors asked to mention it to their neighbours and families to see if they could assist. All

- 7) Recreation Ground / Marquee Maintenance:  
Rec Ground Maintenance – Spring tidy of the recreation ground:
- Royston mentioned he had tidied up the recreation ground, trimming the low branches, dealing with the metal post in concrete and clearing twigs and large stones from the area. Thanks from the chairman and other councillors were noted.
  - Dean confirmed he had spoken to a neighbour near the recreation ground about parking and turning around in the recreation ground entrance, causing it to become muddier than it should be
  - Agreed to purchase new football net, clips and pegs for around £65. Sue to measure and purchase. SP
  - Daryl agreed to rub down and paint goal post before new net installed. DA
  - Lawrence agreed to jet wash the picnic table and bench and Royston to sand and treat. LW / RD
  - Clerk to buy Danish Oil to treat gates, play equipment and benches. Clerk
  - Sue to look at replacing mats under the two swings with larger ones. SP
  - Clerk agreed to verify with play inspection company and/or insurance company if new mats can be installed by one of the councillors or whether it would need to be done by a qualified person. Clerk
  - Lawrence agreed to jet wash his fence on the recreation side and treat it, if necessary. LW
- Clerk confirmed the owners of the neighbouring property had agreed to replace the rotten parts of the fence.
- Land Registration – Sue to see solicitor to confirm details and send to councillors.
- 8) Gigaclear:  
Sue had met with Gigaclear today and walked up and down the village road to show them potential issues, etc. Sue suggested an information note should be given to all householders highlighting issues that may occur during their work in the village, and this was agreed. SP / Clerk
- 9) Update on Village Projects:  
Further to the discussion on Gigaclear, it was agreed to purchase verge posts so many can be placed on the verges straight after Gigaclear have refurbished them. SP / Clerk  
Sue said she would delay the speed check survey that the local PCSO had agreed to do on the parish council's behalf. SP  
Clerk confirmed that he was about to send in a funding application for a defibrillator in the phone box. Clerk  
Confirmed that red paint would be supplied from the charity where the defibrillator would be purchased and Sue agreed to instigate the refurbishment of the outside of the phone box. SP
- 10) Correspondence:  
None to be acted on.
- 11) Planning Applications:  
[P17/S0671/FUL](#) – Manor Farm Waterperry OX33 1LB – Cattle shed  
[P17/S0672/FUL](#) – Manor Farm Waterperry OX33 1LB – Cattle shed  
After a brief discussion, the parish council agreed it had No Strong Views on these two planning applications.  
Clerk to enter details on the SODC planning website. Clerk
- 12) Any Other Business:  
The issue of performing the parish council's business using members' personal and business equipment was brought up. John Walsh mentioned the Transparency Code Grant, which currently exists for small parish councils to apply for funding in order to meet the Transparency Code Regulations without having to use external equipment. The clerk agreed to look into applying for a grant to meet the Transparency Code. Clerk
- 13) The date of the next meeting will be on Wednesday 12<sup>th</sup> April 2017 in the Lecture Room, Waterperry Gardens at 7.30pm.  
The date of the subsequent meeting will be on Wednesday 24<sup>th</sup> May 2017 in the Lecture Room, Waterperry Gardens incorporating the Annual Meeting of the Council (AMC) at 7:30pm and the Annual Parish Meeting (APM) at 8pm.

Meeting closed at 8:50pm