



WATERPERRY with THOMLEY PARISH COUNCIL

Thursday 19th October 2023

To Members of the Council: you are summoned to attend the **Meeting** of
Waterperry with Thomley Parish Council to be held in the classroom at Waterperry Gardens
on **Thursday 19th October 2023 at 7.00pm**

ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING

Contact: Lawrence Wootten – Clerk/RFO – Hove Cottage, 7 Waterperry

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A G E N D A

1) WELCOME AND APOLOGIES FOR ABSENCE

2) DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY

3) PUBLIC OPEN SESSION –

A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting including planning applications, but also in the interests of wider public interest.

4) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

5) MINUTES FROM THE MEETING HELD ON 13th July and 16th August 2023

- a) To approve the minutes as a correct record and the Chairman sign them.
- b) Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision.

6) FINANCE AND ADMINISTRATION

- a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation.
- b) Invoices for Payment – to approve invoices for payment itemised on the payment schedule.
- c) To agree to apply for a credit/charge card through Unity Trust Bank
- d) To agree a new subscription contract with Hugo Fox Ltd for the Parish Council website.
- e) To adopt a revised Code of Conduct based on the new District Council model.
- f) To adopt the Civility and Respect Pledge based on the NALC/SLCC model.
- g) To adopt a Publication Scheme to satisfy ICO requirements.
- h) To adopt a Dignity at Work, Bullying and Harassment Policy.

7) PLANNING - to consider all recent applications received from South Oxfordshire District Council detailed below and any other applications submitted between the circulation of this agenda and the meeting: (No applications submitted at time of circulation of this agenda)

8) PARISH PROJECTS

- a. Recreation Ground Land Registration – to receive an update.
- b. Recreation Ground - to consider Recreation Ground Working Party recommendations.
- c. Village verges – to receive an update and to agree to installing white post verge protectors along Green Ground.
- d. Defibrillator telephone box – to update on repainting/refurbishing the telephone box.
- e. Parish Noticeboard – to receive an update and to agree to investigate “upcycling” the existing Parish Noticeboard and making it a Village Noticeboard (possibly repositioned).

9) COUNCILLOR AND CLERK TRAINING –

- a) to consider and OALC training courses currently offered and approve councillor and clerk attendance
- b) to receive update on training received.

10) CORRESPONDENCE – To note correspondence received not otherwise on the agenda where decisions are not required.

11) ITEMS FOR INFORMATION OR NEXT AGENDA

12) DATE OF NEXT MEETING TO BE AGREED

LAWRENCE WOOTTEN, PARISH COUNCIL CLERK, 16TH OCTOBER 2023