



WATERPERRY with THOMLEY PARISH COUNCIL

11th May 2023

Minutes of Waterperry with Thomley Parish Council meeting held in the classroom
at Waterperry Gardens on Thursday 11th May 2023 at 7:00pm

Contact: Lawrence Wootten (Clerk/RFO)

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MINUTES

Present: Sue Parker (Chairman), Lawrence Wootten (Clerk/RFO), Daryl Atkinson,
Royston Davis, Simon Melton, one parishioner

Apologies: Caroline Monteith

Actions

- 1) Sue Parker was elected as Chairman.
- 2) Apologies received from Caroline Monteith.
- 3) Daryl Atkinson was co-opted onto the Parish Council.
- 4) There were no declarations of interest, gifts or hospitality.
- 5) Items raised during the public open session are minuted under the relevant item below.
- 6) Report from Tim Bearder (District or County Councillor) had been received and circulated by email to Councillors.
- 7)
 - a. Minutes of the previous meeting on 23rd February 2023 approved and signed by the Chairman and will be added by the clerk to the website and posted on the village noticeboard.
 - b. Lawrence reported that the first half of the Annual Precept (£3,575.00) had been received from SODC.

LW
- 8)
 - a. Finance report and reconciled bank statements were presented, discussed, and agreed as accurate.
On 30th April 2023 the balances of the bank accounts were as follows:
Unity Trust Current Account - £4378.14
Unity Trust Instant Saver Account (Allocated Reserves) - £6388.63
Barclays Village News Account - £220.17
 - b. The end-of-year accounts and bank reconciliations for the 2022-2023 tax year were considered and approved.
The bank balances at the end of the 2022-2023 financial year (31st March 2023) were as follows:
Unity Trust Current Account - £956.92
Unity Trust Instant Access Account (Allocated Reserves) - £6388.63
Barclays Village News Account - £487.17
 - c. The Accounting Statements (AGAR Section 2) for the 2022-2023 tax year were approved and signed by the Chairman and Responsible Financial Officer. Lawrence to forward this to the Internal Auditor.
 - d. The updated Asset Register was approved. Lawrence to forward this to the Internal Auditor.
 - e. The following invoices for payment were approved – Lawrence to set up the payments on the Unity Trust online account – Daryl and Sue to authorise:

MiJan Ltd (Easy PC Accounts annual subscription)	£ 60.00
Richard Taylor Landscapes	£ 78.00
Richard Taylor Landscapes	£319.80

LW
LW/DA/SP

- 9) [Planning Application P23/S1289/LB \(southoxon.gov.uk\)](https://southoxon.gov.uk/planning-application/P23/S1289/LB)
Replacement of seventeen existing white painted soft wood partly double glazed windows with seventeen new white painted engineered soft wood fully double glazed windows.
The Corner Cottage Waterperry OX33 1LD – No objections raised.
- [Planning Application P23/S0149/LB \(southoxon.gov.uk\)](https://southoxon.gov.uk/planning-application/P23/S0149/LB)
Rear two storey extension for kitchen, removal of concrete blocks to create opening to proposed dining area and family bathroom.
Location
22 Waterperry Waterperry OX33 1LB – No objections raised.
- [Planning Application P23/S0148/HH \(southoxon.gov.uk\)](https://southoxon.gov.uk/planning-application/P23/S0148/HH)
Rear two storey extension for kitchen, removal of concrete blocks to create opening to proposed dining area and family bathroom.
22 Waterperry OX33 1LB – No objections raised.
- [Planning Application P23/S1407/RM \(southoxon.gov.uk\)](https://southoxon.gov.uk/planning-application/P23/S1407/RM)
'Reserved Matters' application concerning the Brookes site development in Holton – It was agreed that Sue would contact Sonja Barter (Clerk to Holton Parish Council) asking what (if any) response could be made at this stage by Waterperry with Thomley Parish Council.
- 10) a. Sue is now waiting for a response from Land & Property Registration Agreed (LPR). **SP**
- b. Royston reported that best practice to protect the bases of the playground equipment wooden supports was to treat them with a black bitumen paint. It was agreed to purchase a five-litre tin of Bostick Waterproofing Black Paint for approximately £26 which would be sufficient to treat all wooden supports. **RD**
- It was agreed that some tree work would be required in the Recreation Ground – Lawrence will make enquiries and get some quotes. **LW**
- c. It was agreed that Sue would write to Mark Bostock (OCC Highways Dept) asking OCC not to cut the Green Ground grass verge after the damage caused by their contractor last year, and Richard Taylor Landscapes regularly mow the verge in a non-destructive and appropriate manner. **SP**
- It was agreed that Sue would write to Mark Bostock (OCC Highways Dept) to seek advice on pedestrian road safety in the village given our lack of pavements. **SP**
- It was agreed to purchase a further 20 wooden verge protection posts – Lawrence to obtain a quote. **LW**
- It was agreed to investigate plastic cones and road signs to help protect village verges from traffic damage – Lawrence to find suitable products and suppliers. **LW**
- d. It was agreed to allocate a budget of £500 to refurbish and repaint the defibrillator telephone box and post box. Sue to investigate a suitable contractor to carry out the work and get a quote. **SP**
- e. Simon reported that the new village notice board had been ordered and the estimate from the Harry Stebbing Workshop was for delivery in February 2024, and the supplier would invoice the Parish Council nearer to the delivery date.
- 11) a. List of OALC training courses circulated.
- b. No new activity to report.
- 12) No new correspondence to report.
- 13) No items raised for information or next agenda.
- 14) Date of next meeting – Thursday 8th June 2023.

Meeting closed at 9.00pm

Sue Parker
 Chairman

Lawrence Wootten
 Clerk/RFO