



# WATERPERRY with THOMLEY PARISH COUNCIL

January 2020

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday  
8<sup>th</sup> January 2020 at 7:30pm in the Lecture Room, Waterperry Gardens

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## MINUTES

Present: Sue Parker, Lawrence Wootten, Royston Davis  
Apologies: Daryl Atkinson  
Also Present: None

### Actions

- 1) There were no declarations of interest.
- 2) Minutes of the previous meeting on 11<sup>th</sup> December 2019 sent by email to all councillors approved and signed.

Matters carried forward from previous minutes:

- |   |         |
|---|---------|
| a. <u>Rec Ground Furniture</u> : Progress purchases and siting of new recycled plastic seating.   | On-Hold |
| b. <u>Two Saplings by Bow Bridge</u> : Progress request to ask for these to be removed.   | SP      |
| c. <u>PC Insurance</u> : Clerk to update insured items from the Rec stock evaluation report and review against insured values.  | Clerk   |
| d. <u>Playground sign</u> : Sue will email the owner of the hedge where the newest road safety playground sign is located to cut the hedge back around the sign so that it is visible to road traffic for safety reasons. | SP      |
| e. <u>Recreation Ground Maintenance</u> : Lawrence and Daryl to do the required maintenance in the recreation ground. The following were suggested in the previous meeting:   | LW / DA |
| 1. Lift and re-secure the grass protection mats under the swings to comply with the Recreation Ground Safety Inspector's recommendations.   |         |
| 2. Remove branches near the play equipment.   |         |
| 3. Oil any moving parts of the play equipment that require lubricating and tighten any bolts that require tightening.   |         |
| 4. See if any trees in the recreation ground and surrounding it appear to be of concern for falling branches, etc.  |         |

- 3) Public Open Session:  
Tim Bearder updated the councillors and clerk on relevant items happening at OCC.

- 4) Finance and Administration:

The following accounts/receipts were previously approved, or approved at this meeting, and paid:

The Play Inspection Company Ltd	78.00	(cheque 100234)
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The following items were received since the previous meeting:

None

Payments and Receipts into the Village News Account for the HWW Magazine are not shown here.

Clerk to  
make  
payments  
and SP to  
bank money  
as required

Lawrence discussed the costs of running the parish magazine and the expected shortfall over 2020 and suggested a pro-rated contribution from Waterperry with Thomley Parish Council of £126, with pro-rated

contributions from both Holton and Waterstock. The contribution was agreed, and clerk added it to the Budget Plan for 2020/21.

The process of employing a clerk/RFO was discussed and a figure was agreed to cover expected costs.

The Budget Plan for 2020/21 was reviewed again, with the additional spending required for the 20mph speed limit and the probability of employing a replacement clerk/RFO. The new budget was set at £7,148.67 with a precept of £7,150. Clerk to send of precept request before the deadline.

Clerk

It was agreed to ensure the councillor vacancy was advertised in the parish magazine and the clerk/RFO vacancy in the parish magazine and elsewhere.

LW / SP

5) Update on Village Projects:

Land Registration: Sue has a meeting with the solicitor Wednesday next week.

SP

Traffic Speed Reduction: Sue agreed to chase OCC to get update on progress and confirmed that the grant request form to OCC has been sent off. Additionally, the grant from WGL and WSPES for £2,000 towards the costs of the 20mph speed limit has been authorised and payment imminent.

SP

Recreation Ground: The Annual Report was reviewed and showed no issues that required immediate attention. Clerk to send out report to councillors.

Clerk

6) Planning:

[P19/S4122/FUL](#) – Rectory Farm Waterperry OX33 1LB – Extension of existing farm shop with a modular building to include additional cold room space, goods storage and butchery preparation area.

The Parish Council had no objections to this application. Clerk to enter details on the SODC Planning website before the deadline.

Clerk

7) Correspondence – postal correspondence received:

The clerk showed some recent correspondence and was requested to forward to all councillors.

Clerk

8) Any Other Business:

None.

9) Date of Next Meeting:

Other than possible meetings for planning applications, the date of the next meeting will be on Wednesday 19<sup>th</sup> February 2020 in the Lecture Room, Waterperry Gardens at 7.30pm.

Meeting closed at 9:40pm