



# WATERPERRY with THOMLEY PARISH COUNCIL

Annual Meeting of the Parish Council Thursday 27 May 2021

Minutes of the Annual Meeting of Waterperry with Thomley Parish Council meeting held on Thursday 27th May 2021 at 7:00pm in the marquee outside the Waterperry Gardens Tea Rooms

Contact: Sharon (Popsie) Wootten (Clerk)  
Email: [mail@waterperry.org](mailto:mail@waterperry.org) Tel: 07808 761710

WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## MINUTES

Present: Sue Parker, Lawrence Wootten (Deputy Clerk/Responsible Financial Officer),  
Daryl Atkinson, Royston Davis, Simon Melton

### Actions

- 1) Sue Parker was elected Chairman.
- 2) Apologies received from Popsie Wootten
- 3) No declarations of interest.
- 4) No members of the public were in attendance. No matters raised.
- 5) Minutes of the previous meeting on 6<sup>th</sup> May 2021 sent to all councillors approved and signed and will be added by the clerk to the website and the noticeboard. **Clerk**
- 6) a) No payments required, no recent receipts.  
b) Bank statements and cashbook for 2020/21 had been circulated to councillors and were agreed.  
c) Expenditure against budget for 2020/21 was reviewed. Lawrence explained that although the Parish Council had some earmarked reserves, there was currently no Reserves Policy. The advice from the Internal Auditor was that a Reserves Policy should be adopted. Lawrence will formulate a policy using OALC guidance and present it for agreement by councillors in the next few months once the 2020/21 AGAR process has been completed. **RFO**  
d) Accounts for Internal Audit had been circulated to councillors and were agreed for the RFO to submit to the Internal Auditor. **RFO**
- 7) a) No further developments. The possibility of registering the Recreation Ground as a Green Space was discussed, but it was unclear if this would get the land registered with the Land Registry.  
b) It was agreed to carry this item forward.
- 8) No planning applications received for comment by the Parish Council.
- 9) No correspondence received.
- 10) No other business.
- 11) It was proposed at the next meeting would be held once the Internal Auditor's report had been received for the Parish Council to complete the 2020/21 AGAR. Lawrence agreed to inform the councillors once the Internal Auditor's report had been received, which was likely to be mid-June. **RFO**

Meeting closed at 7.45pm