



WATERPERRY with THOMLEY PARISH COUNCIL

March 2016

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday 30th
March 2016 in the Lecture Room, Waterperry Gardens

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MINUTES

Present: Sue Parker, Daryl Atkinson, Royston Davis
Apologies: Lawrence Wootten, Dean Fonge
Also Present: SODC Councillor John Walsh and OCC Councillor Anne Purse

Actions

- 1) There were no declarations of interest for the meeting.
It was agreed that the agenda items for the Summer Event for the Queen's 90th Birthday Weekend and Update on Code of Conduct should be carried forward to the next meeting, when it was hoped all councillors would be able to attend to discuss these items in detail.

- 2) Minutes of the previous meeting on 20th January 2016 that were sent by email to all councillors were approved and signed.

Matters carried forward from previous minutes:

a. Recreation Ground:

Gate Treatment: It was agreed to buy the treatment for the gates using Sikken's Cetol HLS, Filter 7 or Sadolin Extra in spring.

Clerk

b. Finance:

The clerk agreed to arrange for the bank mandate to be changed to remove Adrian Peake and to add Lawrence Wootten, who kindly agreed at this meeting.

Clerk

3) Public Open Session:

Councillor Anne Purse mentioned the new parking charges at Brookes that will come into force in August, but said we should do car counts now and see if less from August.

All

Councillor John Walsh mentioned that the District Plan 2031 would be consulted on in June and that a Unitary Council was being discussed for Oxfordshire. Anne mentioned there are two ways for this to happen, one would in effect be that OCC would take over the work done by the Oxfordshire District and City Councils and the other was for the Oxfordshire District and City Councils to take over the work done by OCC in their parts of the county. There could be disadvantages and benefits either way.

John also mentioned that the work OCC is doing to get broadband throughout the villages in Oxfordshire by end of 2017 did not actually affect Waterperry and Waterstock due to the exchange being in Bucks.

4) Finance:

It was agreed to renew the OALC membership and that the clerk's charity payment of £300 for his work in 2015/16 could be paid. The clerk to decide which charities to donate to and write out cheques for signing.

Clerk

The clerk also agreed to start progressing the Annual Audit as BDO had been in contact with details.

Clerk

The following accounts/receipts were previously approved, or approved at this meeting, and paid:

None

Clerk

The following items were received since the previous meeting:

None

to make
payments and
bank money
as required

5) Review of Financial Regulations/Financial Risk Assessment:

Sue mentioned that she had reviewed both documents which were available to all councillors for subsequent

- review, and that no changes/updates to them were required. Sue signed copies for the records. Clerk
- 6) Recreation Ground Maintenance:
Annual Inspection: Sue read out the response from Steve Palmer concerning the gates showing the actions taken by him. It was agreed that this is now complete, but regular reviews of the gate closing should be made during the Quarterly Inspections. Clerk
 A response had been received from Park Leisure, in relation to their equipment that had been fitted last year pointing out the minor issues raised in the report by the annual inspection company, in that it would be looked into and a response sent shortly. Other minor issues that were raised in the report to be reviewed. SP / Clerk
Signs: A meeting was planned at 11am on Saturday 9th April at the recreation ground to decide where the new sign should be placed. All
Subsequent to the meeting it was decided that the new sign will be placed in the middle of the vehicular gate and this is planned to be done on the weekend of 16th April. SP / Clerk
Land Registration: Sue mentioned she had spoken with the solicitor who had help put in the application and that she would progress this further with the Charity Commission. SP
Marquee Storage: Royston offered to see if he could store the marquee on his property and would let the clerk know as soon as possible. RD
- 7) Summer Event on Queen's 90th Birthday Weekend:
 Although this was postponed till the next meeting, it was confirmed the event would be held in the afternoon of Saturday 11th June. All
- 8) Litter Pick:
 It was decided not to arrange a litter pick this year, but that one should be organised next year in March.
- 9) Planning Applications:
P16/S0798/LDP – The Trail Waterperry Common Waterperry OX33 1LQ – Erection of 3 bay garage with associated hard standing.
 The councillors could not see any issues with this being Permitted Development.
P16/S0714/T28 – Waterperry Bakers Farm Waterperry OX33 1LG – The proposed installation comprises - Existing 3 No. antenna to be removed and replaced with 3 No. antenna on new support poles and installation of 1 No. cabinet on existing concrete base, and associated development. (For information only)
 This was included for information only.
- 10) Correspondence:
 a. Emergency Plan discussed and to be progressed further by discussing possible use of classroom with Waterperry House. Clerk
 b. River Thames Conservation Trust details to go on noticeboard and sent the Waterperry Gardens/House. Clerk
 Postal/email correspondence was reviewed.
- 11) Any Other Business:
 Sue raised potential for a Village Defibrillator in the phone box, although raised concerns that there was no electricity in the phone box anymore for keeping it charged. **Subsequent to the meeting, and as the bulb had not worked for some time, a friendly electrician was asked to test the electric supply and identified the blown fuse, which was kindly replaced and all working fine now.**
 This will be added to the next agenda along with the potential for a new bin in the recreation ground, or permanent removal of it, and also a new goal net or goal post and net.
- 12) The date of the next meeting will be on Wednesday 27th April 2016 in the Lecture Room, Waterperry Gardens at 7.30pm.

Meeting closed at 9:15pm

Additional Notes:

- a. PC Events to be arranged earlier and tasks delegated to councillors and volunteers.

Clerk

- b. Weekly Routine and Quarterly Inspections by the clerk, councillors and volunteers.
- c. Review the Rec Ground trees in Spring 2016
- d. Annual Inspection Renewal Form

All

Clerk