



# WATERPERRY with THOMLEY PARISH COUNCIL

October 2015

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday  
21<sup>st</sup> October 2015 in the Lecture Room, Waterperry Gardens

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## MINUTES

Present: Sue Parker, Dean Fonge, Daryl Atkinson, Royston Davis  
Apologies: Lawrence Wootten  
Also Present: District Councillor John Walsh from 8pm

### Actions

- 1) There were no declarations of interest for the meeting.
- 2) Minutes of the previous meeting on 2<sup>nd</sup> September 2015 that were sent by email to all councillors were approved and signed.

Matters carried forward from previous minutes:

a. Recreation Ground:

Gate Treatment: It was agreed to buy the treatment for the gates using Sikken's Cetol HLS, Filter 7 or Sadolin Extra.

Clerk

Trees: Include trees in the Quarterly Inspection.

Clerk

b. Finance:

The clerk agreed to arrange for the bank mandate to be changed to remove Adrian Peake and to include another councillor.

Clerk

c. New Councillor:

The clerk to ensure Royston Davis has all the relevant information including the Good Councillor Guide and Planning System.

Clerk

3) Public Open Session:

After district councillor John Walsh arrived, he spoke about improved broadband. He explained that Worminghall and Ickford had signed up to Gigaclear and that Gigaclear were potentially interested in bringing their services to Waterstock and Waterperry providing permission could be sought from the relevant landowners. An uptake of 60% for Waterperry was mentioned as the requirement, with SES and the Waterperry Gardens counting as several. John asked for the details of the relevant landowners.

4) Finance:

Ideas of projects for the next financial year were asked for in order to budget for precept, but other than the 20mph speed limit, none were forthcoming. The chairman asked if the Village Plan would have ideas and suggested it holds a meeting to discuss this and Gigaclear before the next parish council meeting.

Clerk

The bank accounts were checked against the latest statement and the 2015/2016 Expenditure against Budget was reviewed and the councillors agreed it was acceptable.

A letter of engagement from the internal auditor had been received for the 2015/2016 financial year at roughly the same price as in the previous year. The councillors agreed to this and the clerk agreed to accept.

Clerk

The following accounts/receipts were previously approved, or approved at this meeting, and paid:

BDO LLP (External Audit)	£120.00	(Cheque 100162)
Windmill Landscapes (Grass Cutting)	£252.00	(Cheque 100163)
Windmill Landscapes (Grass Cutting)	£115.20	(Cheque 100164)
Came and Company (PC Insurance)	£273.75	(Cheque 100165)

Clerk  
to make  
payments and  
bank money  
as required

The following items were received since the previous meeting:

None

5) Recreation Ground Maintenance:

Annual Inspection: The clerk mentioned that this had been delayed by the play inspection company due to their lead time not being accurate, but was booked in to be done in the next couple of weeks.

Clerk

Signs: Sue showed a print of the draft sign with different possible sizes. A double A3 size was agreed at around £29 and the clerk asked for some changes to the wording. Sue agreed to arrange for the sign to be purchased and to arrange a board for it to be put on along with the plaque given by SODC after its grant for the new play equipment.

SP

Land Registration: The clerk mentioned this had been completed as informed by Adrian Peake, and would ask him for any paperwork.

Clerk

*Subsequent to the meeting, Adrian Peake said that it had not actually gone through as the Land Registry payment was £70, not the £30 that he had told the clerk and had been sent with the application. The clerk will get the cheque signed and sent for the additional amount, and to check on progress.*

Clerk

6) Bonfire Night:

The chairman mentioned that she and her husband Rob would be away the weekend of the Bonfire Night and asked the other councillors if they would be able to help with the event. Daryl offered his help with the fireworks but would need to check his diary first, Royston said he would be available and Dean said he might be able to help but only on the evening of the event. It was confirmed more red and white tape would be required for which the clerk agreed to arrange.

Clerk

Sue mentioned that SES would have preferred not to have the event in their West Field as it takes a lot of work to clear up after the bonfire and could find nowhere else on their land where it could take place. Additionally they were planning on planting a large oak tree in the field later this year, which would mean it would not be practical for the event to be there in future years. Dean offered to see if it could be hosted on his family's land and would let the clerk and councillors know the next day. It was still possible that the event could be in the West Field providing it was organised properly and cleared up thoroughly the next day. Further details would be given when known.

DF

Clerk

7) Planning Applications:

[P15/S3348/FUL](#) & [P15/S3349/LB](#) – Waterperry House Waterperry OXFORD OX33 1JY – New kitchen yard storage - to include utility stores, existing bins and fuel storage, dry store and ladder store, plus additional space for a new tool and paint store and bursars store relocated from other parts of the estate.

After discussion, it was decided that Waterperry Parish Council has no strong views on this application.

Clerk

The clerk will enter details on the SODC planning website.

8) Correspondence:

Postal/email correspondence was reviewed.

Clerk

9) Any Other Business:

None.

10) The date of the next meeting will be on Wednesday 25<sup>th</sup> November 2015 in the Lecture Room, Waterperry Gardens at 7.30pm.

Meeting closed at 9:00pm

Additional Notes:

- Send PC Meeting update for the Parish Magazine and this to be done on a regular basis.
- Send email correspondence to councillors as and when it comes in.
- PC Events to be arranged earlier and tasks delegated to councillors and volunteers.
- Weekly Routine and Quarterly Inspections by the clerk, councillors and volunteers.
- First Recreation Ground Yearly Inspection to be done in September 2015.
- Next Rec Ground Trust AGM to be arranged for September 2016.
- Review the Rec Ground trees in Spring 2016

Clerk

Clerk

Clerk

All

Clerk