



WATERPERRY with THOMLEY PARISH COUNCIL

November 2017

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday
22nd November 2017 in the Lecture Room, Waterperry Gardens

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MINUTES

Present: Sue Parker, Lawrence Wootten, Daryl Atkinson, Dean Fonge
Apologies: Royston Davis
Also Present: County Councillor Kirsten Johnson and District Councillor John Walsh

Actions

- 1) There were no declarations of interest for the meeting.
- 2) Minutes of the previous meeting on 18th October 2017 sent by email to all councillors approved and signed.

Matters carried forward from previous minutes:

- a. Finance: Claim contribution for the mowing of the village verge, as OCC no longer does it, to use towards the mowing costs. Clerk
- b. Administration: Clerk to update Financial Regulations and Financial Management Risk Assessment with changes such as increasing petty cash limit in revision marking and send to councillors for confirmation. Clerk
Risk Assessments for new office equipment and cabinet and defibrillator. Clerk
- c. HWW Mag: Although the magazine does manage to cover its costs, the parish council agreed to donate a split of any reasonable shortfall if this did happen in the future. Lawrence agreed to check with Holton and Waterstock parishes if they would agree as well. LW
Lawrence agreed to request Bank Statements for the new HWW Village Mag account to be produced monthly on the 15th, and to look into whether on-line banking would be more appropriate. LW
- d. Recreation Ground: Royston to sand and treat the picnic table and bench, along with treating the high fence in the recreation ground, and will purchase treatment. RD

3) Public Open Session:

OCC Kirsten Johnson confirmed the additional playground sign had been agreed, but had not managed to get a response regarding the recreation ground entrance puddle, so had emailed an alternative person to progress. She then referred to the recent awareness in the press of the potential OxCam Expressway in this part of the SODC area. Kirsten spoke about the motion she had put to SODC to progress bus routes within rural villages, which passed cabinet and will be discussed by SODC in the near future. Kirsten then left the meeting. SODC John Walsh joined the meeting near the end, but his comments are included here for conformity. John mentioned the short extension to the deadline for the Local Plan 2032 Consultancy and, from an earlier meeting he had just attended, referred to a CIL payment for Waterperry with Thomley that is due to be paid before mid-2018.

4) Finance:

The councillors and the clerk have now confirmed their personal compliance with the Statement of Fact and General Details in the parish council insurance policy.

The following accounts/receipts were previously approved, or approved at this meeting, and paid:

Windmill Landscapes (Grass Cutting)	£339.60	(cheque 100199)
Play Inspection Company (Rec Grnd Ann Insp)	£78.00	(cheque 100200)
S Parker (Rec Equip – Goal Net)	£50.95	(cheque 100201)

The following items were received since the previous meeting:

VAT Refund Invoices 1/16 to 9/17	£1,163.16	(direct to main bank account)
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Clerk
to make
payments and
SP to bank
money as
required

Budget for 2018/19: The councillors agreed to reduce the Village Projects Contribution and Recreation Ground Tidy budget items for 2018/19, due to additional costs for new budget items and the additional grass cutting planned for the recreation ground and village verge.

Precept for 2018/19: The councillors agreed to set the precept at £3,200, based on the Budget for 2018/19.

Clerk

5) Recreation Ground:

Spring Tidy: Daryl confirmed the goalpost had been painted and Royston agreed to progress his tasks for the tidy of the recreation ground.

RD

Football Net: The football net was now ready to be put up, but the suggested homemade bar to prevent the net from getting damaged during grass cutting would now not be implemented. The clerk to request the contractors to notify him of the planned cut dates in 2018/19 and to take care of the net if it is in place.

LW /
Clerk

Grass Mats: Sue agreed to order the two grass mats for the swings and to pass them to Lawrence to install.

SP / LW

Land Registration: Sue said she would progress by confirming exactly what the solicitor requires and to mention to him that no invoice had been received.

SP

6) Update on Village Projects:

Pear Tree for Village Verge: Royston had removed the dead pear tree along with the wooden frame, and the councillors agreed a replacement was not required.

Playground Sign: County Councillor Kirsten Johnson confirmed earlier that OCC had agreed to this, and would probably be installed early next year.

Village Road Repairs / Traffic Speed Reduction: Still awaiting update from OCC on when road repair along large village verge and at farmyard entrance would be done. Sue mentioned she had not had a response from OCC Highways Keith Stenning, whom Kirsten had chased as well, to her email which referred to details she had read about changes that allowed 20mph zones or speed limits to be more easily implemented.

SP

The councillors agreed to the clerk's proposition to use the clerk's charity and good causes donation from previous years to purchase further verge posts for the village.

Clerk / SP

7) Planning:

[P17/S3946/FUL](#) – Waterperry House Roads in the Grounds of Waterperry House Waterperry OXFORD OX33 1JY - Proposed viewing tower.

The parish councillors discussed this application and agreed that Waterperry Parish Council agreed its response to this application was No Strong Opinion. Clerk to enter details on the SODC planning website.

Clerk

8) Correspondence:

No Post or email correspondence to review in the meeting.

9) Any Other Business:

None.

10) Other than possible meetings for planning applications, the date of the next meeting will be on Wednesday 10th January 2018 in the Lecture Room, Waterperry Gardens at 7.30pm.

Meeting closed at 8:55pm