



# WATERPERRY with THOMLEY PARISH COUNCIL

19<sup>th</sup> January 2022

Minutes of Waterperry with Thomley Parish Council meeting held in the classroom  
at Waterperry Gardens on Wednesday 19<sup>th</sup> January 2022 at 7:30pm

Contact: Sharon (Popsie) Wootten (clerk)  
Email: [mail@waterperry.org](mailto:mail@waterperry.org) Tel: 07808 761710

WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## MINUTES

Present: Sue Parker, Lawrence Wootten (Deputy Clerk/RFO), Daryl Atkinson, Simon Melton,  
2 parishioners  
Apologies: Royston Davis, Popsie Wootten

### Actions

- 1) Apologies received from Royston Davis and Popsie Wootten.
- 2) No declarations of interest, gifts or hospitality.
- 3) No matters raised from the public.
- 4) a. Minutes of the previous meeting on 24<sup>th</sup> November 2021 sent to all councillors approved and signed and will be added by the clerk to the website. **Clerk**  
b. (i) Lawrence reported that he'd received confirmation from A J Gallagher (formerly Came and Company) that the Parish Council's insurance policy had been successfully renewed.  
(ii) Lawrence reported that a significant amount of work had been carried out on Smith's Lane to Waterperry Common following Sue's letter to Mark Bostock at Oxfordshire County Council Highways Dept. Sue had also received a reply from Mark Bostock confirming works carried out by his team.
- 5) a. Finance report and a reconciled bank statement was presented, discussed and agreed as accurate.  
b. The following invoices were approved for payment and cheques signed for distribution:- **RFO/  
Clerk**  
Cheque number 100279 – Play Inspection Company – Recreation Ground Safety Inspection - £83.40  
Cheque number 100280 – MiJan – Easy PC Accounts Subscription - £15.00  
c. The following charitable donations were agreed and cheques signed for the 2021/2022 Financial Year on the basis of continuing benefit to the community. Clerk/RFO to distribute. **RFO/  
Clerk**  
Cheque number 100281 – The Maple Tree Children's Centre, Wheatley - £150  
Cheque number 100282 – Oxford South and Vale Citizen's Advice - £150  
A cheque was signed for the grant to Waterperry Parochial Church Council for mowing the village burial ground (agreed at the last meeting 24<sup>th</sup> November 2021 – Item 7 f). Clerk/RFO to distribute. **RFO/  
Clerk**  
Cheque number 100283 – Waterperry Parochial Church Council - £200

- d. The budget for 2022/23 tax year was presented by the RFO and agreed. Clerk/RFO to post on village noticeboard and website. **Clerk/RFO**
- e. The Parish Precept for the 2022/23 tax year was agreed at £7150, which is the same as 2021/22. The Parish Precept Request Form was signed by the RFO for return to SODC. **Clerk/RFO**
- 6) Application Reference: P21/S5036/LB (Listed Building Consent)  
Proposal: Installation of three rooflights, replacement doors and insertion of two glazed panels on the front elevation. Address: Townsend Farm, Grooms Cottage Waterperry OX33 1LG
- The Parish Council noted the SODC Planning Officer's recommendation of approval, but felt the use of UPVC door panels and window frames was not appropriate for the location.  
The Parish Council agreed to recommend refusal. Sue to forward the Parish Council's response to SODC. **SP**
- 7) a. No further progress on the land registration of the recreation ground. Sue to continue investigating. **SP**
- b. Lawrence agreed to lead a recreation ground working group who would review the recreation ground safety inspection report and propose any work required to the Parish Council for agreement. **RFO**
- b. Several makes and designs of replacement furniture for the recreation ground were considered. It was agreed that like-for-like designs of the picnic table (but including wheelchair access) and park seat in recycled, low-maintenance plastic were appropriate (agreed at the last meeting 24<sup>th</sup> November 2021 item 7b).  
The following items were agreed for purchase:-
- (i) NBB Wheelchair Octagonal Picnic Table - £775 (excl VAT)
  - (ii) Glasdon Elwood Recycled Material Seat with weighted seat ends - £706.11 (excl VAT)
- It was agreed that delivery just before the Easter holidays would be the best option – clerk/RFO to investigate how long delivery will take after orders are placed.
- c. It was agreed that a working party to assess the state of the village verges should wait until the weather improves – possibly mid-February.
- d. The councillors discussed possible plans to celebrate the Queen's Platinum Jubilee and agreed that a working group should meet to come up with possible village events. It was suggested that Thursday 3<sup>rd</sup> February would be a good date for an initial meeting and the date would be included in the Waterperry news section of the village magazine. Sue to write a short article and promulgate the meeting via social media/email. **SP**
- 8) The clerk had circulated a list of OALC courses currently available for councillors, clerks and RFOs. None currently requested.
- 9) None to discuss
- 10) It was agreed to put the possible replacement and repositioning of the parish noticeboard on the agenda for discussion at the next meeting. Current noticeboard is not positioned well and can only fit 4 sheets A4 paper.
- 11) Date of next meeting – Thursday 3<sup>rd</sup> March, 7.30pm, Waterperry Gardens Classroom

Meeting closed at 9.15pm